



International Pay Form

International Pay is used by UBC to make payments to bank accounts outside of Canada and the United States.

Supplier Information

Supplier Name UBC Supplier ID(if known) Supplier Email
 Will be used for remittance notifications

Supplier Phone Number Supplier Address - Street address, Country

Type of Request For account updates provide the last 4 digits of the SWIFT/BIC account number on file:

Supplier Banking Information - Please verify all information, errors will cause delays in payment

IBAN or Account Number Bank Account Holder Name SWIFT/BIC

Bank Name Bank Address - Street address, Country

Local Bank Clearing Code or Routing Number

Including a Local Bank Clearing Code or Routing number can improve payment time.
 Examples of these are:
For China: 12 digit CNAPS code is required
For India: 11 digit IFSC code is required
For Australia: 6 digit BSB code
For Mexico: 18 digit CLABE number

Currencies this bank account can accept

I/we will invoice UBC in a currency this bank account will accept:

I/we agree that this account will be used for all future payments until a new GDS form with updated banking information is submitted to and processed by UBC:

Supplier Contact Name: Supplier Authorization Signature: _____
Physical or e-signature only

Supplier Contact Title: Date:

This form can only be used as an attachment to another process. The form is to be completed and signed by the payee. To update your bank details on file with UBC: Complete, sign and send this form to your UBC contact so they can initiate a change request on your behalf.

First time supplier registrations: complete a Supplier Self-Registration(link to instructions) and include this form as an attachment.

For help and support with this process contact UBC's Integrated Service Centre at info.support@ubc.ca or isc.ubc.ca