

**2025 Workday Payroll Calendar**

Period Number	Monthly Employees		Hourly Employees		All employees	Employees & Timekeepers	Managers & Leaders	Payroll Administrators
	Period Start Date	Period End Date	Period Start Date	Period End Date	Pay Date	Time Entry/Submit Deadline @ 11:59pm	Time Approval Deadline @ 11:59pm	Deadline to enter employee data in Workday
1	1-Jan-2025	15-Jan-2025	24-Dec-2024	8-Jan-2025	15-Jan-2025	8-Jan-2025	9-Jan-2025	10-Jan-2025
2	16-Jan-2025	31-Jan-2025	9-Jan-2025	23-Jan-2025	31-Jan-2025	23-Jan-2025	24-Jan-2025	28-Jan-2025
3	1-Feb-2025	15-Feb-2025	24-Jan-2025	8-Feb-2025	14-Feb-2025	7-Feb-2025	10-Feb-2025	11-Feb-2025
4	16-Feb-2025	28-Feb-2025	9-Feb-2025	23-Feb-2025	28-Feb-2025	21-Feb-2025	24-Feb-2025	25-Feb-2025
5	1-Mar-2025	15-Mar-2025	24-Feb-2025	8-Mar-2025	14-Mar-2025	7-Mar-2025	10-Mar-2025	11-Mar-2025
6	16-Mar-2025	31-Mar-2025	9-Mar-2025	23-Mar-2025	31-Mar-2025	21-Mar-2025	24-Mar-2025	26-Mar-2025
7	1-Apr-2025	15-Apr-2025	24-Mar-2025	8-Apr-2025	15-Apr-2025	8-Apr-2025	9-Apr-2025	10-Apr-2025
8	16-Apr-2025	30-Apr-2025	9-Apr-2025	23-Apr-2025	30-Apr-2025	23-Apr-2025	24-Apr-2025	25-Apr-2025
9	1-May-2025	15-May-2025	24-Apr-2025	8-May-2025	15-May-2025	8-May-2025	9-May-2025	12-May-2025
10	16-May-2025	31-May-2025	9-May-2025	23-May-2025	30-May-2025	23-May-2025	26-May-2025	27-May-2025
11	1-Jun-2025	15-Jun-2025	24-May-2025	8-Jun-2025	13-Jun-2025	6-Jun-2025	9-Jun-2025	10-Jun-2025
12	16-Jun-2025	30-Jun-2025	9-Jun-2025	23-Jun-2025	30-Jun-2025	23-Jun-2025	24-Jun-2025	25-Jun-2025
13	1-Jul-2025	15-Jul-2025	24-Jun-2025	8-Jul-2025	15-Jul-2025	8-Jul-2025	9-Jul-2025	10-Jul-2025
14	16-Jul-2025	31-Jul-2025	9-Jul-2025	23-Jul-2025	31-Jul-2025	23-Jul-2025	24-Jul-2025	28-Jul-2025
15	1-Aug-2025	15-Aug-2025	24-Jul-2025	8-Aug-2025	15-Aug-2025	8-Aug-2025	11-Aug-2025	12-Aug-2025
16	16-Aug-2025	31-Aug-2025	9-Aug-2025	23-Aug-2025	29-Aug-2025	22-Aug-2025	25-Aug-2025	26-Aug-2025
17	1-Sep-2025	15-Sep-2025	24-Aug-2025	8-Sep-2025	15-Sep-2025	8-Sep-2025	9-Sep-2025	10-Sep-2025
18	16-Sep-2025	30-Sep-2025	9-Sep-2025	23-Sep-2025	29-Sep-2025	23-Sep-2025	24-Sep-2025	24-Sep-2025
19	1-Oct-2025	15-Oct-2025	24-Sep-2025	8-Oct-2025	15-Oct-2025	8-Oct-2025	9-Oct-2025	9-Oct-2025
20	16-Oct-2025	31-Oct-2025	9-Oct-2025	23-Oct-2025	31-Oct-2025	23-Oct-2025	24-Oct-2025	28-Oct-2025
21	1-Nov-2025	15-Nov-2025	24-Oct-2025	8-Nov-2025	14-Nov-2025	7-Nov-2025	10-Nov-2025	10-Nov-2025
22	16-Nov-2025	30-Nov-2025	9-Nov-2025	23-Nov-2025	28-Nov-2025	21-Nov-2025	24-Nov-2025	25-Nov-2025
23	1-Dec-2025	15-Dec-2025	24-Nov-2025	8-Dec-2025	15-Dec-2025	8-Dec-2025	9-Dec-2025	10-Dec-2025
24	16-Dec-2025	31-Dec-2025	9-Dec-2025	23-Dec-2025	31-Dec-2025	19-Dec-2025	22-Dec-2025	22-Dec-2025